

**MILPER Message Number
17-140**

**Proponent
DACS-COMO**

**Title
FY18 U.S. Army Human Resources Command Senior Professor of
Military Science (PMS) Centralized Selection Board - (COL / LTC(P))**

...Issued:[4/24/2017 12:26:37 PM]...

1. This message expires on 21 April 2018.
2. This program is open to highly motivated Active Component Army Officers in the ranks of Colonel (COL) and promotable Lieutenant Colonel (LTC(P)).
3. The U.S. Army Human Resources Command Reserve Officer Training Corps (ROTC) Professor of Military Science (PMS) Centralized Selection Board will convene at U.S. Army Human Resources Command, Fort Knox, Kentucky from 21 - 25 August 2017 to select the best-qualified field grade officers available for PMS duty.
4. Eligible officers must be available to report NLT 1 June 2018. Delayed arrival may be authorized, if endorsed by first General Officer in the applicant's chain of command, NLT 1 September 2018. For exceptions see paragraph 7.
5. To compete for Senior PMS Positions, eligible officers must self-nominate (PMS Preference Sheet) through their individual Human Resource Manager at the Colonels Management / Senior Leader Development Office (SLDO) NLT 7 July 2017, for PMS positions scheduled for Academic Year (AY) 2018-2019 (AY18/19).
6. All known Senior PMS vacancies through December 2018 will be boarded and slated with summer 2018 reporting dates, some vacancies will require an earlier report date, which will be coordinated with the PMS selectee, Cadet Command, and Colonels Management / SLDO. Officers may view the entire vacancy list at <http://www.cadetcommand.army.mil/>, click the organization, and then select the cadre/staff tab.

7. Beginning with FY17, Cadet Command conducts a Cadre and Faculty Development Course (CFDC) at Fort Knox, KY that supports the U.S. Army Training and Doctrine Command (TRADOC) Pamphlet (Pam) 525-3-1, U.S. Army Operating Concept: Win in a Complex World (AOC 2020-2040) and TRADOC Pam 525-8-3, U.S. Army Learning Concept (ALC 2015). This course is a resident course from June to August each year conducted preferably, in a TDY en route status. Delayed report date is authorized if unable to report prior to 1 June 2018. Submit exception to policy, in MFR format, through Cadet Command G1 to attend CFDC summer 2019.

8. Officers interested in competing for PMS duty must meet the following requirements for consideration by the PMS selection board:

- a. Serving as a COL or LTC(P) in Cohort Year Groups 1991-1995.
- b. MEL-I qualified.
- c. Possess an Advanced Degree, Masters or higher, NLT completion of AY 17-18 (no exceptions).
- d. Beginning FY17, Cadet Command eliminated both the Undergraduate and Graduate GPA of 2.75 or higher.
- e. Recently served in a tactical/operational unit.
- f. Possess moral attributes and personal traits for a position of prestige in an academic community.
- g. Physically fit, able to lead formations, and meet all Army standards of military bearing and appearance IAW AR 600-9.
- h. Available for AY18 permanent change of station move (available to report for duty NLT 1 September 2018).
- i. Available to serve a three-year tour, unless waived below three years by CG, Cadet Command.
- j. Mandatory Removal Date (MRD) of no earlier than 1 October 2022 (no exceptions).
- k. No pending adverse actions.

9. Due to operational considerations and the needs of the Army, the following officers are ineligible to compete:

- a. Current Professors of Military Science with an arrival date to Cadet Command after 1 September 2015.
 - b. School of Advanced Military Studies (SAMS) planners who have not completed their tier one utilization tour.
 - c. Chaplains.
 - d. Cyber Branch Officers.
 - e. Judge Advocate General Officers.
 - f. FA24 Telecom Systems Engineers.
 - g. FA29 Electronic Warfare Officers.
 - h. FA30 Information Operations Officers.
 - i. FA34 Strategic Intelligence Officers.
 - j. FA40 Space Operations Officers.
 - k. FA46 Public Affairs Officers.
 - l. FA47 Permanent Professors.
 - m. FA48 Foreign Area Officers.
 - n. FA50 Force Management Officers.
 - o. FA51 Acquisition Officers.
 - p. FA52 Nuclear Research and Operations Officers.
 - q. FA53 Information System Officers.
 - r. FA57 Simulation Operations Officers.
 - s. FA59 Strategic Plans and Policy Officers.
 - t. Officers enrolled in or projected to attend the Dwight D. Eisenhower School for National Security and Resource Strategy (formerly known as the Industrial College of the Armed Forces (ICAF)) or the National War College.
10. For those officers serving in a joint duty assignment, (IAW Title X, DOD Instructions

1300.19 paragraph e7.2, and CJCS Instruction 1330.05 Encl j, paragraph 2), the Army is required to maintain a 36-month joint tour length average. In order to remain in compliance with law and policy, officers serving in a joint duty assignment that requires a Secretary of Defense waiver to depart are ineligible to compete for a PMS position.

11. Officers managed by Colonels Management/ SLDO must submit their PMS preferences via the Colonels Management DOM NLT 7 July 2017 (no exceptions). Preferences will be used to place officers into a specific program. Preferences will be taken into consideration when circumstances allow; however, the needs of the Army will remain paramount.

12. Once the signed PMS preference sheet has been accepted by the Assignment Officer / HRM and all the qualifications outlined in paragraph 8a-k are met, officers are considered eligible to compete in the PMS selection board.

13. SLDO will contact all officers on the status of their eligibility prior to the board convene date.

14. Each officer must have their Army Military Human Resource Record (AMHRR) updated to ensure that the most current and accurate information is available to the PMS board. Code 09 (Complete-the-Record) Officer Evaluation Report (OER) is not authorized for this board. The following materials must be in the PMS selection board file:

- a. Updated Officer Record Brief (ORB).
- b. Updated photo (should reflect current grade).
- c. Official undergraduate and postgraduate degree transcripts (no exceptions).

15. Evaluation reports.

a. In order to be considered by the board, all mandatory or optional OER / Academic Evaluation Reports (AER) must be received, error free, by the HRC evaluations branch NLT 14 August 2017. To ensure reports are received at HRC by this date, Commanders at all levels must ensure any applicable evaluation reports for eligible officers are expeditiously processed.

b. OERs will be prepared on the appropriate DA Form 67-10 series OER form within the Evaluation Entry System (EES) and submitted to HRC via EES. If unable to access and submit evaluations within EES, hard copy DA Form 67-10 series OERs can be

prepared and mailed to: Cdr, USA HRC, Attn: AHRC-PDV-ER, 1600 Spearhead Div Ave, Dept #470, Fort Knox KY 40122-5407. Access to EES is available at the following link: <https://evaluations.hrc.army.mil>. If unable to access EES, DA Form 67-10 series OERs can be obtained from the Army publishing directorate's webpage at the following link: <http://www.apd.army.mil>.

(1) Sending OERs by email is only for deployed units or deployed rating officials and should only be used for deployed units who created .pdf-f evaluations outside of EES. AR 623-3, Section VII, Chapter 3-33(j) outlines submission standards for deployed units.

(2) All non-deployed units or rating officials with ink-signed or older version forms not compatible with EES must mail printed OERs to Cdr, USA HRC, Attn: AHRC-PDV-ER, 1600 Spearhead Division Ave, Dept # 470, Fort Knox, KY 40122-5407.

c. Reports that are received by HRC evaluations branch for processing on 14 August 2017 will be placed in the officer's AMHRR and their board file prior to board voting, assuming the evaluation is relatively free of errors. This suspense date is for receipt of evaluations by HRC Evaluations Branch, not for submission to AMHRR. If an evaluation is seen as working in the Evaluation Reporting System (ERS) with a received by date of 14 August 2017 or earlier and the evaluation is free of errors, it will be completed in time for the selection board.

d. Officers with missing OERs from their board file or AMHRR should first check the online application EES. This will identify any evaluations not completed (either on hold or rejected) due to errors. Officers with questions about OER policy or procedural matters can contact an Evaluations Branch Point of Contact (POC) for resolution at either commercial (502) 613-9019, DSN 983-9019 or: usarmy.knox.hrc.mbx.tagd-eval-policy@mail.mil.

e. For resolution of duplicate, inverted, or misfiled evaluation reports, submit request to: usarmy.knox.hrc.mbx.tagd-eval-appeals@mail.mil.

f. Hard copy DA Form 1059 (AERs) should be mailed to Cdr, USA HRC, Attn: AHRC-PDV-ER, 1600 Spearhead Division Ave, Dept #470, Fort Knox, KY 40122-5407.

g. Career managers, board support personnel, and Interactive Personnel Electronic Records Management System (IPERMS) support personnel are not authorized to place any evaluations directly into the AMHRR. All evaluations must process through the HRC evaluations branch using normal processing channels into the AMHRR and then into the officer's board file. OERs that are not labeled (and profiled) by the evaluations branch will not be seen by this board.

16. All officers in the zones of consideration may submit correspondence to the president of the board, if so desired.

a. Individual memorandums should include only matters deemed important in the consideration of an officer's record. They should be addressed to President, FY2018 PMS CSB. Attn: AHRC-PDV-S, 1600 Spearhead Division Ave, Fort Knox, KY 40122. Signed memoranda may be scanned and emailed to usarmy.knox.hrc.mbx.tagd-board-ac-officer@mail.mil. Memoranda must arrive NLT 14 August 2017 in order to be considered. These documents should not be uploaded to IPERMS.

b. Any memorandum considered by a board will become a matter of record for that board and will be retained in the board files. Memoranda to the board (including enclosures) will not be filed in an officer's AMHRR.

c. Communications or memoranda of recommendation from other parties on behalf of officers eligible for consideration will not be provided to the board unless forwarded as an enclosure to a memorandum to the board from the considered officer. Officers desiring to write to the president of a board should refer to AR 600-8-29, paragraph 1-33c(3), for guidance.

d. Unprocessed copies of officer evaluation reports or resident academic evaluation reports or evaluation appeals that have not yet been adjudicated will not be accepted as enclosures to letters to the board president and will not be provided to the board.

17. AMHRR documents. This board will utilize the My Board File (MBF) application. MBF is a secure, web-based application with AKO sign on and authentication to allow Officers in the zones of consideration one location to review and certify their entire board file. MBF is comprised of files from the performance folder of the AMHRR, DA Photo (DAPMIS), and ORB in TOPMIS. If there is an error or missing document in MBF, Officers must first correct those items in their AMHRR, DAPMIS, and TOPMIS, as applicable, in order for the MBF to be updated.

a. Officers may view their AMHRR online at: <https://iperms.hrc.army.mil/rms/>.

b. S1/MPD/DHR/UAMIL HR offices and Assignment Officers will use the web upload feature in IPERMS to submit authorized AMHRR document updates, IAW (AR-600-8-104). Use the below link to access the authorized documents list: <https://iperms.hrc.army.mil/rms/>. All documents must include officer's full name and complete 9 digit SSN.

c. All AMHRR update submissions must be received NLT 14 August 2017, to allow for sufficient processing time. Ensure S1/MPD/DHR/UAMIL HR office, UA, Assignment Officers and Career Managers type the word "board" in the comment field of the batch for priority processing. Scan operators should annotate the batch number for future reference. All updates to the performance folder of the AMHRR will populate the MBF application. Scan operators should consider and plan for the normal systematic delay

from initial scan to records update.

d. Do not submit OERs or AERs (DA 1059) to IPERMS; they must go to the Evaluations Branch for processing. Follow the procedures in paragraph 14 of this message for all evaluation related documents and issues.

e. For resolution of duplicate, inverted, misfiled or masking documents, officers should have their supporting installation Military Personnel Division (MPD), S1, unit administrator, or Career Manager/HRM, submit a request to usarmy.knox.hrc.mbx.iperms-board-support@mail.mil. Correctly filed authorized documents will not be masked or removed.

f. For additional information on updating board documents in IPERMS, Officers should refer to the following link: <https://www.hrc.army.mil/tagd/updating%20board%20documents>.

g. Provide a copy of this message to all assigned or attached Colonels and promotable Lieutenant Colonels.

18. Key dates:

Board	Board dates	OER thru dates	OER received by	My board file open/close dates	PMS preference sheet
FY18 PMS	21-25 Aug 17	N/a	14 Aug 17	24 Jul – 16 Aug 17	NLT 7 Jul 17

19. Immediately after the PMS selection board adjournment and approval by HRC, the results will be forwarded to Cadet Command for slating. Upon the Cadet Command Commanding General's approval of the PMS slate, the results will be posted to the eTOPMIS and HRC websites. The final step in the PMS selection process is a formal nomination to the specific university/college administration's acceptance of the PMS nominations. Once approved, SLDO will publish individual RFOs for PCS.

20. Cadet command will maintain an alternate list through end of March 2018 to fill un-forecasted vacancies. If circumstances arise due to medical or hardship reasons, applicant may contact their Assignment Officers and request release from the alternate list. Decisions will be made on a case-by-case basis.

21. Selection and service as a PMS does not preclude an officer from consideration and selection for CSL command opportunities. However, selection to CSL command

may limit the ability to serve as a PMS due to the short timeframe from CSL selection and assuming command.

22. AMHRR/IPERMS inquiries: contact the Army Soldier Records Branch, Board Support Team at DSN 983-8995, commercial (502) 613-8995 or email address usarmy.knox.hrc.mbx.iperms-board-support@mail.mil. For additional information refer to the following website <https://www.hrc.army.mil/tagd/updating%20board%20documents> do not send AMHRR update documents to this email.

23. Point of contact for this MILPER message is Mr. Robert Johnson (Cadet Command, Fort Knox, KY) at robert.h.johnson11.civ@mail.mil or (502) 624-5718 (DSN: 464). POC at SLDO is LTC Keisha Douglass at keisha.r.douglass.mil@mail.mil or (703) 602-8562, or Mr. Antonio Mckoy at 703-602-7432 or antonio.mckoy.civ@mail.mil.